



SUPERVISION OF CERTIFICATION FORM

Auxiliary Instructor (IT):

I, _____, certify that _____
Printed name of Qualified Instructor Member Name Member Number

has successfully completed the following tasks:

Member is Basically Qualified (BQ) in the AUXDATA System having passed a NASBLA approved boating safety course (Please confirm with your IS Officer).

Member has completed the on-line open-book exam portion of the current Instructor Development Course on _____.
Date

Member has completed the 19 tasks in Appendix B of the Instructor Development Course.

Member has taught a class of ten to thirty (10 to 30) minutes in length under the supervision of a qualified Instructor.

Member has taught a class of one to two (1 to 2) hours in length under the supervision of a qualified Instructor.

Member's Trainee hours have been entered into AUXDATA.

Member has completed the mandatory IT workshop for the current year (*if required*) on _____.
Date

Date Signature of Supervising IT or Elected Member

Following completion of the required tasks, the Qualified Instructor/Supervisor must complete, sign, and forward this form to the Director of Auxiliary at which time the member will be entered into AUXDATA as a qualified Auxiliary Instructor. Member is authorized to teach only as a Trainee until their qualification has been entered into the system.

**Director of Auxiliary
17th Coast Guard District
P O Box 25517
Juneau, AK 99802-5517
FAX: 907-463-2820**

NOTE: THIS FORM SHOULD NOT BE SENT TO THE DIRECTOR UNTIL THE ABOVE TASKS HAVE BEEN SUCCESSFULLY COMPLETED!